

Project update 9th January 2025

OSR Office Basement	Application granted; Dan Bailey contacted to start works.
Assembly Room Fire Escape Decoration	No quote received from original contractor, 2 other local companies invited to quote by end of January.
Structural Survey of Town Hall	Claire & Rachel putting together schedule of maintenance works based on completed survey. Initial investigation suggests works to the value of approximately £89k in the first year.
Floor in OSR	Tetbury carpets appointed to finish floor. They will come and take damp meter reading when concrete floor has been down for 3 weeks to make sure it is safe to lay floor.
Cuckingstool Mead Bridge	Signs collected and installed, also CCTV signs in town installed.
Upgrade of OSR Kitchen	Kitchen concertina doors – more suitable set up required, listed therefore further work necessary. Cooker, hood & microwave being sourced at a mid-range price with 2-3 year guarantee and will be ordered when kitchen installed. O&J electrical will do electrical safety check and install. Crockery will be ordered at same time.
EV Charger in Back Yard	Ongoing.
Landscaping in Cloister Gardens	The three areas by the wall will be planted up and maintained by the Abbey House Manor Grounds Team
Lift Replacement	Removal of existing lift, Mark Hopkins is coming from Lift Out 7 th Jan to look at lift, shaft and motor room to form a plan for removal and give an estimated duration for job, trying to get to O&J to attend as requested by lift Out. Proposed start date of installation: Week commencing 10th March (dependant on all required building and telephone cable works being completed to EVO lifts satisfaction.)
Three Phase Electricity Supply to Market Cross	Ongoing.

UPCOMING PROJECTS

Front of House Lighting	Town Hall Signage	Assembly Room Backstage Configuration
Upgrade of sound system	Display under stairs	